

| FAADOM |

Fellow of the American Association of
Dental Office Management

BE A PART OF THIS elite group

WHAT FELLOWSHIP CAN DO FOR YOU!

- Distinction
- Designation
- Professionalism

A professional distinction and title can lead to better visibility, opportunities, and jobs. In today's increasingly complex and highly-specialized economy, credentials are everything. Sure, you know you've got the skills to do the job, but how do you convince your patients, your employers and potential employers? For many career-minded professionals, a professional distinction, such as AADOM Fellowship, is often the answer.

“Having the tools and knowledge that AADOM has provided me, coupled with my Fellowship distinction, helps make my resume stand out amongst the rest.”

Danielle Dailey, FAADOM
Practice Coordinator

FELLOWSHIP
CAP & GOWN
INDUCTION
CEREMONY

*Presented at the
Annual Conference*

CHECK OUR WEBSITE:
DENTALMANAGERS.COM/FAADOM
FOR DETAILS.



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Fellowship Requirements

INDUCTION

To become a Fellow of the American Association of Dental Office Management (AADOM), the following requirements must be met to be considered for Fellowship status:

- Candidate must have three years minimum of dental office management/dental business experience and must be working full time in a dental practice.
- Submit completed Fellowship program enrollment form with enrollment fee.
- Candidate must provide a letter of recommendation from current or former employer (dental practice).
- Individual must be a member in Good Standing of AADOM for at least one year prior to induction.
- Member agrees to adhere to AADOM's Code of Conduct.
- Candidate must successfully pass the following learning modules from the DALE Foundation (certificates of completion must accompany application): Accounts Receivable Module, Human Resources Fundamentals Module, and Financial Reporting for the Dental Office*.
- Candidate must successfully complete AADOM's online Code of Conduct Module.
- Candidate must attend at least ONE AADOM Annual Conference within the past three years, prior to their induction year.
- Earn 31 AADOM Approved CE hours achieved within two years of application submission date. (Note that 16 of the 31 CE are accomplished with completion of the DALE Foundation Modules above.)
- Inductee must attend conference the year they are being inducted.
- Submit completed Fellowship Application Form and application fee.
- Investment in achievement of Fellowship consists of the \$75 enrollment fee, \$350 Fellowship application fee, \$390 for DALE Modules and the cost of an Annual Conference.

Upon approval of Fellowship Status, you will be given the designation of FAADOM, Fellow of the American Association of Dental Office Management.

MAINTENANCE

FAADOMs must renew annually to maintain their FAADOM designation. Annual maintenance includes:

- FAADOMs must maintain maintenance of 12 AADOM approved CE each calendar year. Six of the 12 CE may include AGD/PACE and/or ADA/CERP approved CE.
- Individual must be an AADOM Member in Good Standing and agrees to adhere to AADOM's Code of Conduct.
- \$50 FAADOM annual maintenance fee is required.
- FAADOMs must attend at least one AADOM Conference every three years to keep FAADOM designation.