

# | MAADOM |

## Master of the American Association of *Dental Office Management*

### INDUCTION REQUIREMENTS

To attain the level of Mastership of the American Association of Dental Office Management, (AADOM), the following requirements must be met. All requirements must be met within five years of enrollment application.

- Candidate must hold current AADOM Fellowship, (FAADOM) designation.
- Candidate must submit completed Mastership program enrollment form with enrollment fee.
- Candidate must accrue a minimum of 100 CE credits within five years of induction date. Fifty CE must be AADOM-approved. The remaining 50 may be AGD-PACE and/or ADA-CERP-approved.
- Candidate must successfully complete the three-step OSAP-DALE Foundation Dental Infection Prevention and control Certificate Program™. Twelve CE credits will be awarded to those who complete the program and will be applied to meet the MAADOM 100 total CE requirement.
- Candidate must complete the Kevin Henry webinar “How to Unlock the Writer Within You”, located in the Designation Holders Webinar Library.
- Candidate must submit three articles for inclusion in AADOM publications. (Articles must be submitted after enrollment AND approved by AADOM editor before application is submitted.)
- Candidate **must attend** one AADOM Annual Conference within three years of induction date. (Year of induction does not count.)
- Inductee must be registered for conference prior to submitting application and **must attend conference** the year of induction.
- Candidate must submit completed Mastership program application with application fee.
- Investment in achievement of AADOM Mastership consists of the \$75 enrollment fee, \$450 application fee, and the cost for the three-step OSAP-DALE Foundation Dental Infection Prevention and Control Certificate Program.

Upon approval of Mastership status inductees will be given the designation of MAADOM, Master of the American Association of Dental Office Management.

### ANNUAL MASTERSHIP MAINTENANCE REQUIREMENTS

MAADOM's must renew annually to maintain their MAADOM designation. Annual maintenance includes:

- MAADOMs must maintain 15 AADOM-approved CE each year. These 15 CE may include up to seven AGD-PACE and/or ADA-CERP approved CE.
- Individual must be an AADOM Member in Good Standing and agree to adhere to AADOM's Code of Conduct.
- MAADOMs must attend at least one AADOM conference every three years.
- \$50 MAADOM annual maintenance fee, (\$35 for lifetime members) is required.



# Dental Infection Prevention and Control Certificate Program™

The Organization for Safety, Asepsis and Prevention (OSAP) and the DALE Foundation have developed a *Dental Infection Prevention and Control Certificate Program*. This online certificate program is perfect for new and experienced dental professionals who are responsible for infection control duties.



## 3 steps to earn the OSAP-DALE Foundation Dental Infection Prevention and Control Certificate



### Step 1

Complete the OSAP-DALE Foundation online CDEA® module:  
[Understanding CDC's Summary of Infection Prevention Practices in Dental Settings](#)



### Step 2

Complete the [OSAP-DALE Foundation Dental Infection Prevention and Control eHandbook™](#)



### Step 3

Pass the OSAP-DALE Foundation eHandbook Assessment™ **COMING IN LATE 2019!**

## TAKE THE NEXT STEP!

Steps 1 and 2 can be completed in any order. A great way to get started is with the OSAP-DALE Foundation module: [Understanding CDC's Summary of Infection Prevention Practices in Dental Settings](#), since it includes many downloadable resources and forms the basis for the OSAP-DALE Foundation eHandbook contents.

<https://dentalinfectioncontrol.org/education/>